



# Parker Middle School PTO Minutes

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Meeting date: March 12, 2018

## I. Call to Order: Alicia Mills

- 7:14 meeting called to order by Alicia Mills; 7 members attending.
- Attendees: Michelle Conrad, Edie Gale, Kristin Brosofsky, Jeff Parks, Alicia Mills, Tracey Mathewson and Joanne Belanger

## II. Principal's update: Jeff Parks

- **Spirit Week:** Kaylee Duncan (8<sup>th</sup> grader) petitioned to make sure no one was without a 'squad'. Students should wear black and white if they don't have a squad.
- **No Homework Night:** Electronic data is collected. Friday is next week to put together a report for parents and staff.
- **Student Walk out:** Email was sent out on Tuesday 3/12 with details.
- **End of School:** At this point, need to know projected end of school before any decisions are made. Ultimately, Dr. Lang would work with the school committee to determine how to handle situation.

## III. Approval of February PTO minutes: Tracey Mathewson

- Motion to approve February 2018 minutes by Alicia Mills; seconded by Edie Gale, voice vote, motion carries

## IV. Treasurer's Reports: Edie Gale

- Reviewed February Income & Expenses
- Motion to approve Treasurer's Report by Michelle Conrad; seconded by Tracey Mathewson; voice vote and motion carries.

## V. Enrichment Update: Kristin Brosofsky

- Occurred:
  - January 10: **Museum of Science for 8th grade**, Heat & Temperature. Pending feedback. Invoiced \$540. Edie to confirm if paid.
- Upcoming and/or new:
  - February 5, 6, 7, 9, 12: **Kimberly Connor Hughes – Archaeologist. 7th grade.** Support for supplies, under \$200. Edie paid \$71 for plates from Mahoney's, pending receipts for additional supplies.
  - February 26: **Museum of Science for 6th grade**, Motion, Forces, and Energy. \$540
  - March 9: **Glenn Davison for 6th grade.** Kite designer/kite builder, applied mathematics. \$400
  - March 22 and 23: **High Touch High Tech of New England for 5th grade:** \$1300. Matter Matters. Over budget by \$160, approved at January 11 PTO meeting.
    - Matter Matters: Discover all states of matter including plasma. Explore the properties of matter, evaporation rates, reversible and irreversible changes, and the cool journey from liquid to gas. Make your very own bouncing ball to take home!
  - March 23: **History at Play for 5th grade.** Portrayal of Deborah Samson Gannett. \$610 (\$100 deposit paid).
  - May 7: African Drumming Program.
- Budget remaining to date (by grade):
  - 5<sup>th</sup> grade: negative \$160
  - 6<sup>th</sup> grade: \$360
  - 7<sup>th</sup> grade: \$1590
  - 8<sup>th</sup> grade: \$10



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## VI. Science & Innovation Fair Update: Kristin Brosofsky

- Fair is planned for the evening of Thursday, March 22 in the Parker cafeteria and is open to all grades 5-8.
- Web site is live and registration opened January 29, closes February 16.
- Announcements were made in separate Connect Ed and weekly Connect Ed.
- Assistance with recruitment of volunteers is needed. Kristin will send details to Michelle Conrad separately.
- For mentors, projects registered will be reviewed for recruitment of mentors with appropriate expertise.
  - Ann Denny-Brown, Grade 5 and 6 computer teacher, is offering to host prep time on Thursdays, 2:40-3:40 in Lab 212 from now until the fair. Students may use the time to create signs and posters, get help creating their Google site, or use apps to make their short project video. Kristin will include details on the website, email the students directly, and include in a Connect Ed.

## VII. Fundraising/Grant Update: Kelli Brown/Beth Rappoli (Alicia Mills provided update)

- **Parker scholarship:** Application updated by the high school by next week.
  - 4/27 for application deadline
- **Stop and Shop:** Open until 3/15
- **Wachusett:** \$10 per ticket will go to the PTO (max of \$5k)
- **Grants:** **Lowes tool box** for education grant. Won't be notified until May.

## VIII. Committee Update

- **Parker's Got Talent:** Auditions started last week.
- **Spirit Wear:** No updates.
- **Scrip:** No updates.
- **Box Tops:** Earned \$270. Recess will be prize for grade that wins.
- **River Hawks:** Jen has confirmed players can attend Parker to speak to students. Jeff P to decide if this is the path to take.
- **Barnes & Noble:** Need to identify start/end time.
- **Parker Pride Run:** Date is 6/10 @ 10am. 9am registration. Got the permits in for the school grounds. Need volunteers. Jessica has offered to shadow Susanne and Edie. Michelle will put out an additional call for volunteers. Sponsors are being identified. Facebook event page will be built. Target go live is 4/2.
- **Teacher Appreciation:** Event will take place from 5/7-5/11. Previously used Texas Roadhouse for food. Will consider using another vendor.
- **PTO Website Update Project:** Tracey has revamped PTO page. Will continue to make changes/improvements.
- **Lowell Spinners:** Michele will be looking to identify a volunteer to collect the money, advertise and distribute tickets. 6/30 @ 545pm – 1<sup>st</sup> Saturday home – Chelmsford night Charged \$10/seat. Exact count 3 weeks prior 75 seats; need to sell 34 tix to break even. Need to identify someone to take over the Spinners game
- **SEPAC:** Meeting was 3/7.
- **Committee Chair Vacancies:** No vacancies at this time.
- **Playground Improvements:** Consider running another coin drive to raise funds. Town will match funds up to \$15,000. \$2084 in allocated funds is available. Funds haven't been allocated yet.

## IX. New Business

- **Bylaws update:** Document to be updated and finalized over next 1-2 months
- **Council of Chelmsford Schools Meeting:** Last meeting was cancelled due to snow. \$2844.50 was granted to Parker. Next meeting is scheduled for 3/21. Michelle, Alicia and Joanne to go. Meeting will take place at McCarthy library.



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- **Resignation of Board Member:** Board will need to identify new VP of Fundraising for next year. Existing board members will handle role for the remainder of school year.

## X. Adjournment

- 8:33 motion by Alicia Mills